



RESIDENTIAL PLAN REVIEW CHECKLIST

Please note: Applications will not be accepted without the following information checked off by the applicant: (Either check off or mark N/A in each space)

I. SITE PLAN: (drawn to scale 1/8" or 1")

- Shows all distances to property lines from proposed building(s)
- Utility connections, size & location
- Driveway location & width
- Landscaping /trees/shrubs
- Irrigation system w/ location of back-flow device
- Location of outdoor lighting & conduits

II. STRUCTURAL PLANS: (1/4" = 1' preferred scale) Two sets required (prefer 11 x 17)

- FOUNDATION PLAN (cross section, plan view, ventilation and other pertinent information)
- Re-bar Slab Insulation Anchor bolts
- Hold downs Ventilation Crawl space access

FLOOR PLAN:

- Main floor Basement 2nd Floor Decks
- Room dimensions All rooms labeled Total Sq. Ft.
- Water heater location Door & window location & size
- Furnace location gas or electric Total sq. ft. /house/garage
- Smoke detector locations Location / size ventilation fans

DETAILS:

- Braced wall lines and braced wall panels
- Stair cross-section Wall cross section Floor framing detail (I-Joist eng.)
- Support pads, beams, posts Header sizes Fire blocking
- Garage fire wall requirements Roof framing / Truss Plans (eng.)
- Fireplace detail (gas / solid fuel) Masonry details
- Furnace BTU=s, location, efficiency rating, gas or electric, make-up air

III. Type Construction

Signed: _____ Date: _____
(Applicant)